

Orientation Program

Fachschaft Doktorat (FSDr)

2024



- Who or what is Fachschaft Doktorat?
- Curriculum, guidelines and course of action
- Tuition fee
- Funding, employment and support
- Some useful links, literature and information
- Questions & Answers
- Spring-Party

Members of the Fachschaft Doktorat



Representation of doctoral candidates at TU Wien

- Counselling (opening hours, via e-mail, individual meetings)
- Providing information (e.g. newsletter, website, . . .)
- Organising workshops (e.g. L^AT_EX, . . .)
- Co-designing the curriculum within the curriculum committee¹
- Contact to rectorate, senate, professors and works council²
- Organising social events

¹ Studienkommission

² Betriebsrat

Position Statement¹

- Full employment for doctoral candidates
- Courses specifically designed for doctoral candidates
- Fair and transparent regulations for enrollment (e.g. regarding FH or non-EU Universities)

Participation

- Monthly Jour Fixe
- Bi-weekly office hour
- Strategy seminar once per semester

¹ <https://fsdr.at/index.php/position-statement/>

Structure of the Representation of Students

Program Representation

FSDr = Fachschaft Doktorat

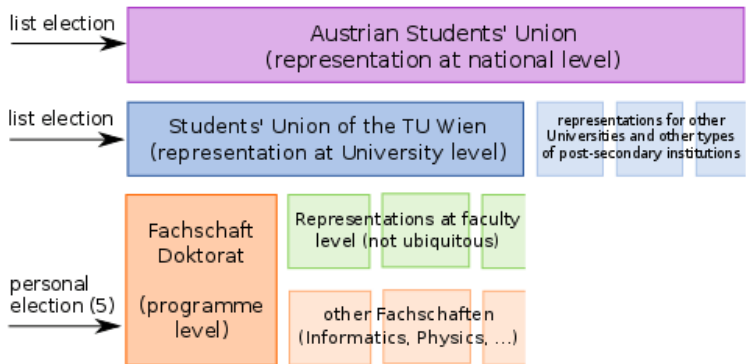
University Representation

HTU = Hochschülerinnen- und Hochschülerschaft an der TU Wien (Students' Union of the TU Wien)

National Representation

ÖH = Österreichische Hochschülerinnen- und Hochschülerschaft (Austrian Students' Union)

Elections of the Student Representatives



- Period of office: two years
- Next election: May 2025

For employed doctoral candidates:

- Works council (for scientific staff) election¹
 - Period of office: four years
 - Next election: November 2024
- Faculty council election²
 - Period of office: four years
 - Next election: November 2027
- Senate election³
 - Period of office: three years
 - Next election: May 2025

¹Betriebsratswahlen

²Fakultätsratswahlen

³Senatswahlen

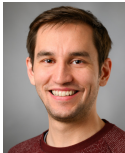
Current Students Representatives

ÖH Election 2023

Lisa Geiginger



Martin Baumann



Claudia Steinbach



Christoph Ribisch



Bettina Kern



The doctoral programs are based on the curriculum¹.

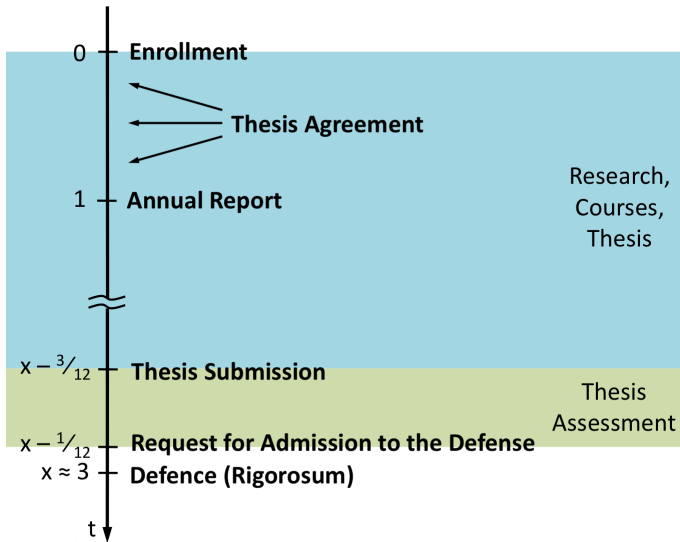
- Scope and duration: in total 180 ECTS; is aimed at a duration² of three years.
- Program structure:
 - Curricular part³: 18 ECTS of courses
 - Research, writing of the thesis and defence (Rigorousum): 162 ECTS

¹https://www.tuwien.at/fileadmin/Assets/dienstleister/studienabteilung/Doktoratsstudium/Doktoratsstudium_2022.pdf

²Regelstudiendauer

³Curricularer Anteil

Suggested Timeline



Small differences for the informatics students – pre-submission

Curricular Part - and other Courses

Courses for the doctoral program:

- Courses from universities
<https://fsdr.at/index.php/required-coursework/>
- Courses from the Department for HR Development and Health (e.g. WINA+), do not count for curricular part
- Any other courses useful for your doctorate
- Ultimate decision is with your dean of studies

Agreement with Supervisor - Examples

- Doctoral Program:
 - Thesis topic
 - Research infrastructure
 - Courses for the doctoral program
 - Publications
 - Structure of the thesis (sections, cumulative dissertation, ...)
 - Meetings
- Working Place:
 - Office infrastructure
 - Mailing lists
- Employment:
 - Tasks
 - Teaching
 - Meetings and performance reviews

Thesis Agreement

Safety measure for yourself:

- Announcement of a doctoral thesis¹
- Thesis agreement²
- Application for approval of the courses for the doctoral program³
- Monitoring of your schedule
- Jour fixes with your supervisor
- More info: <https://fsdr.at/index.php/thesis-agreement/>

¹Meldung der Dissertation

²Dissertationsvereinbarung

³Ansuchen um Genehmigung der wissenschaftlichen Vertiefung

<https://www.tuwien.at/studium/studieren-an-der-tuw/formulare-antraege/>
(all-in-one file)

Cumulative Dissertation¹

Facts

- Dean of studies and supervisor need to agree
- Obligatory number of publications necessary

Best Practices

- Supervisors dislike/like cumulative structure
- Heavily depends on research group
- Number and quality of publications hard to predict

¹https://ar.tuwien.ac.at/content/download/109762/file/Richtlinie_fuer_kumulative_Dissertationen_2014.07.02.pdf

Tuition Fees

- Students' union fee: 22.70 EUR¹
- Tuition fee: either 363.36 EUR or 726.72 EUR²
 - Citizens of EU/EEA and Switzerland, recognised refugees: 363.36 EUR after 8 semester
 - Citizens on Non-EU countries with exceptions
- **Has to be paid in time for the continuation of your studies!**
- Remission of the tuition fee
 - Long-winded illness
 - Employment at TU Wien with some restrictions
 - Pregnancy
- Extended admission period - **NOT** for remission.

¹ <https://www.oeh.ac.at/en/service/oeh-contribution/>

² <https://www.tuwien.at/en/studies/admission/tuition-fee/tuition-fee>

Waiver of Tuition Fees

- Students in the doctoral program that are not exceeding the standard study time (6 semesters) plus additional 2 semesters.
- Employed by TU Wien for at least 20 hours per week
- After end of your employment (lasting at least for 6 semesters) in the semester of your defence
- Everything can be looked up at:
<https://www.tuwien.at/en/studies/admission/tuition-fee/tuition-fee/waiver-of-tuition-fee>

Funding, Employment and Support

- Employment at TU Wien
 - University assistant
 - Project assistant
 - Within a doctoral school¹
- Federal aid for students²
- Grants³
- TU International Office - support for conferences or research stay abroad⁴

¹Doktoratskolleg

²<https://www.stipendium.at>

³<https://grants.at/en/>

⁴<https://www.tuwien.at/en/studies/international/studying-abroad/phd-students-mobility/>

FSDr Contact



fsdr@fsdr.at



fsdr.at




Main Building (Karlsplatz) **AF EG 32**

<https://tuw-maps.tuwien.ac.at/?q=AFEG32>

Questions & Answers

Thank you for your attention!



The poster features a dark background with a row of white tulips and three bees. The text is in white and orange. The top right corner has the FSDr logo. The bottom left corner has a circular seal of the University of Applied Sciences. The bottom right corner has a QR code and a URL.

Spring Fest **FSDr**
FachschaftDoktorat

for doctoral candidates
prospects, beginners & veterans welcome

beer, wine,
non-alc
and snacks

Friday, Apr. 26th - 06:00 pm
Gußhausstraße 27-29
Campus Gußhaus, Kontaktraum, 6th floor

<https://fsdr.at>

Logo of the University of Applied Sciences, featuring a bear and the text 'Hochschule Technik und Wirtschaft'.